

i **COPIER**
TIP

DO AN N-UP COPY

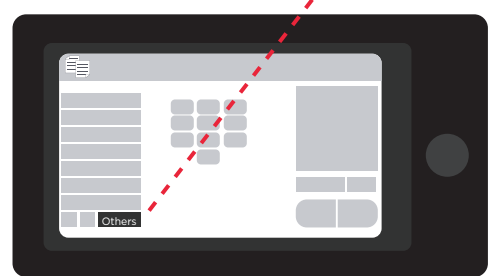


1 PLACE ALL THE PAGES YOU WISH TO COPY, FACE UP IN THE TOP DOCUMENT FEEDER, MAKING SURE TO ADJUST THE SIDES TO FIT THE PAPER SIZE

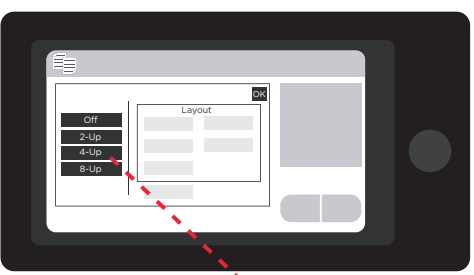


2 ON YOUR TOUCH SCREEN, CLICK THE COPY BUTTON

3 AND SELECT "OTHERS"



4 SELECT "N-UP" FROM THE OPTIONS MENU



5 SELECT THE NUMBER OF PAGES YOU'D LIKE TO CONSOLIDATE. YOU CAN SELECT 2-UP, 4-UP, AND EVEN 8-UP

6 NEXT YOU CAN CUSTOMIZE YOUR LAYOUT AND BORDER OPTIONS

7 CLICK "OK" UNTIL YOU RETURN TO YOUR MAIN COPY OPTIONS

8 SELECT YOUR DESIRED NUMBER OF COPIES AND ANY OTHER OPTIONS YOU WOULD LIKE



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